



SUMMER CAMP VOLUNTEER APPLICATION

All volunteer applications and additional required documents (if requested) must be submitted via email to Emi Kitawaki, Alumni & Community Engagement Manager, at emik@intlschool.org. We receive many volunteer applications each year; please understand that we cannot accommodate all requests.

GENERAL INFORMATION

Last Name _____ First Name _____ Date of Birth: _____
Phone Number: _____ Alternate Phone Number: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Email Address: _____
Current School: _____ Grade (2023-24 School Year): _____
Are you an ISP Alumni? ☐ YES ☐ NO If yes, what year did you graduate? _____
Have you volunteered at ISP Summer Camp before? ☐ YES ☐ NO If yes, when: _____

LANGUAGE SKILLS

Japanese: ☐ None ☐ Beginner ☐ Intermediate ☐ Advanced ☐ Native-level fluency
Mandarin: ☐ None ☐ Beginner ☐ Intermediate ☐ Advanced ☐ Native-level fluency
Spanish: ☐ None ☐ Beginner ☐ Intermediate ☐ Advanced ☐ Native-level fluency
Other: ☐ None ☐ Beginner ☐ Intermediate ☐ Advanced ☐ Native-level fluency

Please describe your fluency level: _____

VOLUNTEER PLACEMENT PREFERENCE

Classroom Volunteer

Please rank your preferred camps (1st, 2nd, and 3rd choices):

- _____ **Yellow Camp** (children ages 3 and 4, mixed language fluencies)
_____ **Orange Camp** (children entering K and 1st, beginners)
_____ **Purple Camp** (children entering K and 1st, need at least one year immersion experience)
_____ **Blue Camp** (children entering grades 2-4, beginners)
_____ **Green Camp** (grades 2-5; need at least 2 years immersion experience; students who can read, write, and speak the language)

AVAILABILITY

- ☐ **Session #1** (June 24 - July 5)
☐ **Session #2** (July 8 - July 19)
☐ **Session #3** (July 22 - August 2)

DAYS:

- ☐ Monday ☐ Tuesday ☐ Wednesday
☐ Thursday ☐ Friday

HOURS: ☐ All Day (8:30am-3:45pm) ☐ Party Day-From _____ (am/pm) to _____ (am/pm)

VOLUNTEER QUESTIONS:

(If needed, you may use an additional document or paper to complete the following questions).

1 - Please describe why you wish to volunteer, include any specific position, duties or activities you wish to assist with:

2 - Have you had previous experience as a volunteer? If so, where did you volunteer and what kind of work did you do?

3 - What do you hope to gain by being a volunteer at ISP Summer Camp?

4- Do you have any special needs or restrictions we should know about?

VOLUNTEER EXPECTATIONS:

Revised October 2023

- Follow schedule provided by Summer Camp Director
- Be on time. Notify the Alumni & Community Engagement Manager of any absences.
- Follow through with tasks as requested by Summer Camp Director or Teacher
- Engage with campers in the target language (if able)
- Be a good role model for campers and lead by example
- Be proactive and ask how you can help
- Be courteous and respectful

****Volunteers must be supervised at all times. Volunteers may not be left alone with campers and cannot discipline campers.***

AGREEMENT:

(PLEASE READ CAREFULLY BEFORE SIGNING)

By Signing, you acknowledge:

1) I have reviewed, understand and agree to abide by the Volunteer Expectations outlined above.

2) Required for volunteers 18 and older: I agree to undergo a background check as required by the Child Care Division of Oregon for staff and volunteers at certified child care centers such as International School of Portland.

3) I hereby authorize International School of Portland to call 911 in the case of an emergency and for me to be transported to a hospital in an ambulance to begin medical treatment at my expense.

4) I hereby release, waive, and discharge International School of Portland and all of its instructors, employees, trustees, agents, and volunteers from any and all liability, except to the extent caused by gross negligence or willful misconduct to me and to all my legal representatives, assigns, heirs, and next of kin for damage and injury to me or to any person or property arising out of participation in this program, whether on school's property or elsewhere.

5) I hereby understand that I am not an employee of International School of Portland.

6) I may be photographed for publicity purposes.

Volunteer Signature: _____

Date:_____

Parent/Guardian Signature (if volunteer under 18):_____

Print

Name:_____Date:_____